

# ISPE LOS ANGELES

## 2022 Annual Sponsorship Package



### Save Time and Money!

In order to help our vendor companies determine budgets, cut down on time spent on reimbursement forms and to lock in some great sponsorship opportunities, the ISPE Los Angeles Chapter offers an Annual Sponsorship Package.

### Pricing for every budget!

We have come up with some great sponsorship opportunities with new ways to promote your company.

### Event Registration Required

Please register online for each item included in your package (but don't pay).

### Your High Quality Company Logo Is Needed

Email your logo to Kimberly Syre ([ksyre@cox.net](mailto:ksyre@cox.net)). Best file formats are png or high quality pdf or jpg. If in question, please contact your company's marketing personnel for help.

### Questions?

Please contact Kimberly Syre [ksyre@cox.net](mailto:ksyre@cox.net) or 949-387-9046

### Please Note:

Sponsorship of the ISPE LA Chapter does not include sponsorship for any other Chapters.

Dates are subject to change based on speaker and venue availability.

### PLATINUM SPONSOR: \$4,500 (VALUE \$6,700)

- Company Logo on Chapter Meeting Announcements (flyers and emails)
- 2 Tickets for all Chapter events (excluding golf tournaments)
- Exhibit Table at Vendor Night Exhibit Show May 19, 2022
- 1 Foursome and Dedicated Hole Sponsorship at Golf Tournament (Date TBA)
- 2 Chapter Meeting or Facility Tour Sponsorships (or 4 Chapter webinars)

### GOLD SPONSOR: \$3,200 (VALUE \$4,600)

- Company Logo on Chapter Meeting Announcements (flyers and emails)
- 1 Ticket for all Chapter events (excluding golf tournaments)
- Exhibit Table at Vendor Night Exhibit Show May 19, 2022
- 2 players and Sign Sponsor at Golf Tournament (Date TBA)
- 1 Chapter Meeting or Facility Tour Sponsorship (or 2 Chapter webinars)

### SILVER SPONSOR: \$2,500 (VALUE \$3,400)

- Company Logo on Chapter Meeting Announcements (flyers and emails)
- Exhibit Table at Vendor Night Exhibit Show May 19, 2022
- 2 Players at Golf Tournament (Date TBA)
- 1 Chapter Meeting or Facility Tour Sponsorship (or 2 Chapter webinars)

# Registration Instructions



1) Click on the link then log on using your username and password:  
<http://www.atdevents.net/register.php>

**HELP: Don't have your username and/or password or want to change your password? Need assistance logging in?  
Please email Rob Fleming for registration assistance (rob.fleming@yahoo.com)**

2) Click on the event of interest. Here is where you can also download the event flyer.

3) Scroll through the list of registration options and click on the one that applies to you.

To Select a Table for Vendor Night:

- a) Use the pull down box showing you the available tables.
- b) Select your table number from the pull down box. (Only the available tables are shown, if a table number is not listed, it's already been reserved by another company.)
- c) After selecting your table, scroll down to payment options.

4) Select the payment option of your choice and follow instructions to pay.

5) Process for All credit Card Payments:

- a) Select "Online Payment", then "Continue".
- b) On the next screen, select "Click here to pay for registration".
- c) You will be directed to our secure merchant account site (a PayPal company).
- d) Enter your credit card information then click "Continue".
- e) On the next screen enter your "CSC". The Card Security Code (CSC) is a three or four-digit number (it is not part of the credit card number) that appears on the credit card. On most cards, the card security code appears on the back of the card (usually in the signature field). All or part of the card number appears before the card security code. For American Express, the four-digit number is printed on the front of the card, above and to the right of the embossed account number.

**ISPE California Chapter Members:** If you are an ISPE Member in California, please do not set up a new account, as you should already be in our system (takes a few days after joining). Contact Rob Fleming for your username and password if you do not have them (see above in red).

**How To Find Your ISPE Member Number or Update Your Account to a Member Account:** To update your existing account to a Member account, or to add your new ISPE Member account to our website, please forward your confirmation email from ISPE or your ISPE Membership information to Rob Fleming (rob.fleming@yahoo.com). We need your Chapter name, your ISPE Member number, join date and expiration date. To retrieve this information, log onto the ISPE website. Click on "Account" on the top right side, then "My Account". Your Membership information (not including your chapter affiliation) is on the left side. Please take a screen shot or make a pdf of the page, then email it along with the name of your chapter to Rob Fleming to update your profile on the atdevents.net site.

**ISPE Members of Other Chapters:** You will not be in our system unless you have previously set up an account or have been an ISPE Member of any ISPE California Chapter in the past. Please set up a new account (follow instructions for Non-Members). Then update your account to a member account (see above).

**Non Members:** If you do not have an account, you can set one up on the site using only letters for your username.

**ISPE Los Angeles Chapter, 5319 University Dr., Suite 641, Irvine, CA 92612  
Tel: 949-387-9046 ISPE LA Federal Tax ID #95-4452996**

# INVOICE

## ISPE Los Angeles 2022 Annual Sponsorship

Select Your Level \_\_\_\_\_ \$4,500 Platinum Sponsor  
\_\_\_\_\_ \$3,200 Gold Sponsor  
\_\_\_\_\_ \$2,500 Silver Sponsor

\_\_\_\_\_ Will Mail a Check

If paying by credit card, please check type: \_\_\_ VISA \_\_\_ MASTERCARD \_\_\_ AMERICAN EXPRESS

Name on Card: \_\_\_\_\_

Card #: \_\_\_\_\_

Signature: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Please Fill in the Fields Below:**

Sponsorship Coordinator Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Direct Line or Cell Number: \_\_\_\_\_

Make Checks Payable to  
**ISPE Greater Los Angeles Chapter**  
5319 University Dr., Suite 641, Irvine, CA 92612  
Tel: 949-387-9046 Fax: **949-266-8461**  
ISPE GREATER LOS ANGELES TAX I.D. #95-4452996  
[www.ispe.org/greaterla](http://www.ispe.org/greaterla)